



▶ GIVE MANAGERS BEST PRACTICES TO DEVELOP AND CONTROL SCHEDULES



▶ SAVE TIME AND MONEY IN DEVELOPING AND REVIEWING HIGH QUALITY SCHEDULES



▶ REPLACE INEFFECTIVE TRAILING METRICS WITH AUTOMATED GUIDANCE AND REVIEW

distributive management

# ProjectScope

BEST PRACTICES, GUIDANCE AND MONITORING FOR MANAGERS USING MICROSOFT PROJECT SERVER

*ProjectScope software works with Microsoft Project to empower managers to build a credible initial schedule, apply best practices and control the schedule at all times – before problems strike.*

## When Is A Schedule Not Enough?

Despite the availability of scheduling and project planning tools, software/IT and software-intensive product development projects suffer a high rate of failure. Project failures are not isolated occurrences:

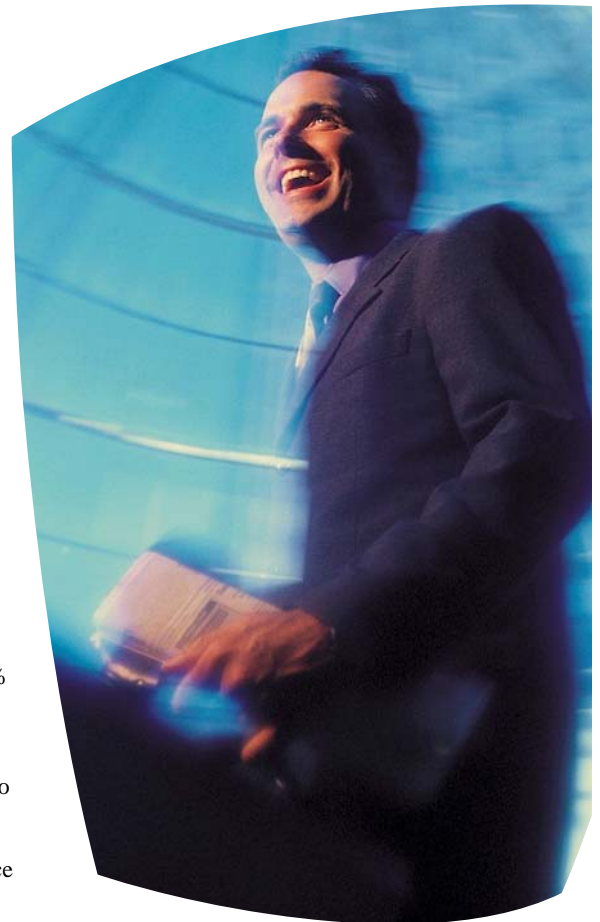
**MOST PROJECT FINISH 222% LATER THAN ORIGINALLY EXPECTED**

When the Standish Group published the industry shaking “Chaos Report”, it found while 14% of software projects are only 20% (or less) over schedule, one out of four (25%) of projects are 100% over the initial schedule, or double the planned time.

**PROGRAM SCHEDULES WITH MORE THAN 3 PROJECTS HAVE AN ALMOST 100% CHANCE OF FAILURE**

Management expert Grant Rule noted: If large programs are organized into projects and the industry failure rate is 1 out of 3 projects are cancelled, then there is a 100% chance that a program with 3 or more projects will be a failure.

In short, having a schedule is not enough to guarantee success. Despite having a schedule, one out of three projects will be cancelled, and the rest will likely take twice as long as expected. With ProjectScope, there is a better way.



## A More Effective Schedule

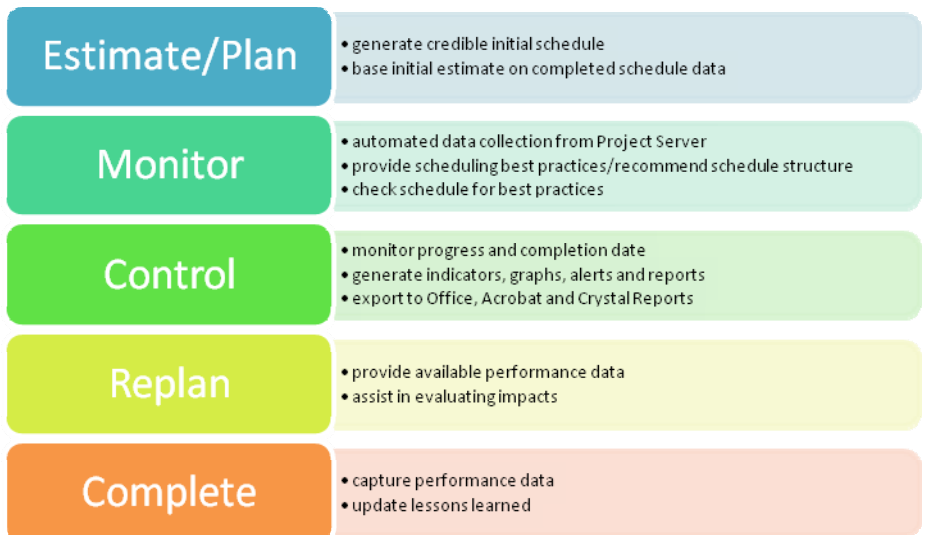
Instead of treating a schedule as a static document, ProjectScope works with a manager to provide guidance for how to build the best possible schedule, recommending summaries, tasks, milestones, constraints and dates. As the project proceeds, ProjectScope reviews the schedule and recommends changes based on a library of best practices. Managers also receive extensive reports, indicators, graphs and alerts. Finally, when a project completes, ProjectScope captures project performance and tunes itself for the next time.



*Dashboards and indicators tell you when your schedule has already gone wrong. ProjectScope provides guidance so managers don't create schedules that result in bad indicators.*

# Improve Results at Each Step

ProjectScope is a software application that acts as an advisor during key activities where managers build, monitor or change a schedule in Project Server.



## **BENEFITS:** Guidance and Results

The ProjectScope application provides these benefits:

- Raise the quality and accuracy of your project schedule
- Enforce best practices in authoring and monitoring project schedules
- Avoid initial scheduling mistakes by providing guidance for how to build the schedule, and characteristics of expected/ideal ones
- Periodically monitor the schedule and provide key metrics and indicators
- Continuously forecast the end date using to-date task completion progress
- Quantify the uncertainty in the remaining schedule
- Gather lessons learned for task and schedule completion and applies them to subsequent projects
- Maximize your investment in Microsoft Project and Project Server
- Focus on import and at-risk tasks
- Stunning graphics and reports

# Effective Guidance and Indicators

ProjectScope analyzes your schedule and provides actionable recommendations, in the form of guidance, as well as quantitative indicators. Helping you at every step, ProjectScope indicators give you insight into key indicators such as estimated end date, task completion rate, schedule confidence, and many others from a library of proven practices. Finally, you can capture your organization's indicators and use those to fine-tune expectations for your next project. When you're ready, you can tailor the standard ones, or create your own. Then deploy quickly to all managers.

## GUIDANCE & RULES

- task depth and length
- task allocation
- milestones
- schedule confidence
- estimated end date

## MONITORING INDICATORS

- task completion percent
- late tasks and milestones
- planned to start
- schedule slack
- compression

## COMPLETION INDICATORS

- milestone density
- task depth
- task density
- task average length
- adherence to plan
- end date variation

## Compare Editions

	Manager	Team
Windows client	√	√
Web-based interface for graphs and reports		√
Best-Practice guidance for creating schedules	√	√
Library of schedule and cost indicators and metrics	√	√
Rule-based monitoring and analysis of schedules	√	√
Forecast completion date and confidence	√	√
Capture schedule completion	√	√
Customize Library of indicators		√
Synchronization with Project Server	√	√
Manual data entry via web		√
Data collection from Project Server	√	√
Data collection from Excel, Access, CSV		√
Export to PowerPoint, Word and Excel	√	√
Add user-defined/custom reports		√



## TECHNICAL INFORMATION

### PROJECTSCOPE MANAGER - WINDOWS CLIENT

Any Windows XP Pro or VISTA computer with .NET 2.0  
1 GByte RAM and 50 Mbytes free disk space  
To Use the ProjectScope Sidebar Gadget, Windows Vista Is Required

### PROJECTSCOPE TEAM - WEB SERVER

Windows Server 2003 or 2008  
2 GByte RAM and 5 GBytes free disk space  
Internet Information Server and ASP.NET 2.0  
Microsoft SQL Server 2005 or 2008 (including free SQL Express Editions)

*Project Scope requires at least one operational Microsoft Project Server 2007. (Licenses for Project Server or Office Project client licenses are not included.)*

Distributive Management offers the support, services and training you need to maximize your investment and deploy to any scale. Our offerings include:

- Support – web-based help desk, email and telephone support
- Training – web-based and instructor led, including train-the-trainer
- Integration – technical services to integrate ProjectScope into your portal or IT infrastructure
- Deployment – technical assistance with the installation installation, business need review, implementation and pilot

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